Primo

What is Primo?

Primo is a one stop search portal that allows you to search across several EIT library’s resources (books, multimedia, journals, thesis and research output) in one search.

You will save time by using the same search interface. With Primo different results are organized in the same way and you no longer have to adjust to different layouts.

What does EIT Primo search?

- Library Catalogue
  - Books, e-books, thesis
  - Journal titles
  - DVD's, CD's
  - Visual material
  - Computer files

- Databases
  - Online journal articles
  - Newspaper articles
  - Ebooks
  - Conference papers
  - Book reviews
Why should I sign in?

It is important to **Sign into PRIMO** at the top of the right hand corner to access all functionalities.

Use your **name and EIT ID number** to gain full access to resources and features.

Signing into Primo enables you to access your private workspace, or ‘e-Shelf’ or **My Account**.

You can add items you found to your e-shelf, view **saved items** and **searches**, create and manage folders.

Further features that are available once you've logged in include the option to add **tags and reviews** to individual items.

**My Account** enables you to view the contents of your library card and perform library services e.g. requesting books on loan, renewing books, view your loans etc.

Remember to **sign out** of Primo after your session.

Where can I find assistance to search Primo?

The online help guide available in the second level menu at the top of the right hand corner is a very useful tool to assist with performing Primo searches.
Take note of the following when searching EIT Primo

1. Books and multimedia search
   - The first tab “EIT Libraries” searches the library’s catalogue.
   - The dropdown menu with option to refine your search to specific fields (title, author, etc.) allows you to narrow your search results.

   ![Search screenshot]

   - Take note of options on your left to refine results by creator, topic, creation date and Primo even suggests new searches by the author or on subject.

   - The default sorting option is relevance, but you also have the option to sort results by date newest, popularity (items viewed more often), author or title.
2. Almost Everything
- The second tab “All Resources” searches everything found in the library’s catalogue, plus a lot of the online material available through the Library.
- Primo automatically defaults to the simple search screen. Primo will carry over searches between the tabs and from the simple screen to the advanced screen.
- The advanced search screen offers more options to define your search scope with publication date, material type and language choices.

3. Handy Links
- The ‘help link’ at the top of the search page has useful instructions on how to search Primo.

Tick the ‘expand my results’ option, to find material not held by EIT libraries.