Thesaurus

The thesaurus enables you to look up synonyms (these are different words with the same meaning), and antonyms are words with the opposite meaning.

Click on the Review tab in the Proofing group << Thesaurus

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Example using the Thesaurus

To change the sentence below, the words **a lot** could be changed to something more appropriate;

A lot of great things happened, on this day in 1845 - German composer Felix Mendelssohn's Violin Concerto, one of the most popular and most frequently performed violin concertos of all time, and was first played in Leipzig.

a lot

Right click on the word and the following box will appear << **Click** on **Synonyms** << **Select** a word.





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Select Thesaurus at the bottom of the box << a list of words will appear to the right of your screen.



To **insert** the **new wording** you want to use << **Right click** on it << **Choose Insert** and the new wording will be inserted over the original word.



many (Dictionary Form) a large number (Dictionary Form) a few (Dictionary Form Antonym)

loads (Related Word)

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a lot
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